



FETAKGOMO – GREATER TUBATSE
LOCAL MUNICIPALITY
LIM 476



The GTM
GREATER TUBATSE
MUNICIPALITY

South Africa's first democratic platinum city

ADVERTISEMENT

NOTICE AND INVITATION TO BID

Bid Name	Bid Number	Compulsory briefing session	Bid Closure	Enquiries
Proposal to provide Insurance Brokering Services to Fetakgomo-Greater Tubatse Municipality (LIM 476) for a period of 03 years, renewable annually	FGTM/F29/17/18	N/A	13 October 2017 Time: 12h00	Mr Maredi MF Tel: 013 231 1295 Email: maredim@tubatse.gov.za
Designing, Layout, Delivery and Printing of accounts statement for a period of 3 years, renewable annually	FGTM/F30/17/18	Date: 21 September 2017 Time: 10h00 Venue: Burgersfort, Municipal council chamber, 1 kastania str	13 October 2017 Time: 12h00	Mr Mapotsane DE Tel: 013 231 1128 Email: demapotsane@tubatse.gov.za
Review of GRAP compliance for Immovable Assets and Updating of Immovable Fixed Assets register, for a period of 3 years renewable annually	FGTM/F31/17/18	N/A	13 October 2017 Time: 12h00	Mr Maredi MF Tel: 013 231 1295 Email: maredim@tubatse.gov.za
Provision of Legal Services(Panel) for a period of 3 years	FGTM/C23/17/18	Date: 21 September 2017(Non-Compulsory briefing session) Time: 10h00 Venue: Burgersfort, Municipal council chamber, 1 kastania str	13 October 2017 Time: 12h00	Mr Sebapu NA Tel: 013 231 1147 Email: nasebapu@tubatse.gov.za sebapu@gmail.com
Maintenance of Traffic lights and streetlights within Fetakgomo-Greater Tubatse Municipality, for a period of 2 years, as and when required(a panel of two contractors)	FGTM/TS32/17/18	Date: 20 September 2017 Time: 10h00 Venue: Burgersfort, Municipal council chamber, 1 kastania str	17 October 2017 Time: 12h00	Mr Phasha MD Tel: 013 231 1165 Email: dmphasha@tubatse.gov.za
Maintenance of Highmast lights within Fetakgomo-Greater Tubatse Municipality, for a period of 2 years, as and when required(a panel of two contractors)	FGTM/TS33/17/18	Date: 20 September 2017 Time: 10h30 Venue: Burgersfort, Municipal council chamber, 1 kastania str	17 October 2017 Time: 12h00	Mr Phasha MD Tel: 013 231 1165 Email: dmphasha@tubatse.gov.za

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Provision of debt collection services, for a period of 3 years, as and when required	FGTM/F34/17/18	Date: 21 September 2017 Time: 10h30 Venue: Burgersfort, Municipal council chamber, 1 Kastania str	13 October 2017 Time: 12h00	Mr Mapotsane DE Tel: 013 231 1128 Email: demapotsane@tubatse.gov.za
Proposal to supply FGTM with tools of trades (cellphones, tablets, modems and other related accessories) for Councillors, Magoshi and Personnel, for a period of 2 years, as and when required	FGTM/F35/17/18	Date: 21 September 2017 Time: 11h00 Venue: Burgersfort, Municipal council chamber, 1 Kastania str	13 October 2017 Time: 12h00	Mr Malepe AL Tel: 013 231 1230 Email: almalepe@tubatse.gov.za
Appointment of a Professional Electrical Engineering Service Provider to conduct a comprehensive feasibility study to enable the Municipality to obtain own Electricity Distribution Licence	FGTM/TS/36/17/18	Date: 21 September 2017 Time: 11h30 Venue: Burgersfort, Municipal council chamber, 1 Kastania str	17 October 2017 Time: 12h00	Mr Gabaganenwe LT Tel: 013 231 1165 Email: lgabaganenwe@tubatse.gov.za

Requirements

1. **Proposal to provide Insurance Brokering Services to Fetakgomo-Greater Tubatse Municipality (LIM 476) for a period of 03 years**
 - Registration with Financial Services Board (FSB)
 - Registration with Financial Intermediaries association of Southern Africa (FIA)
 - Regulatory Exam Certificate(s)
 - Intermediary Guarantee Fund Certificate of at least R500 000.00
 - Proof of Professional Indemnity Cover of at least R5 000 000.00
 - A minimum of two reference letters stating that the broker has serviced at least two institutions for a period of 3 years or more.
2. **Designing, Layout, Delivery and Printing of accounts statement for a period of 3 years, renewable for a period not exceeding 05 years**
 - Proof of similar work completed or written letters of references
3. **Review of GRAP compliance for Immovable Assets and Upgrading of Immovable fixed assets register (requirement)**
 - Appointment letters from at least three institutions not older than five years old indicating the scope of work done

Deliverables

 - Perform detailed asset verification, condition assessment classification, componentization of all immovable assets and impairment exercise as required by the applicable GRAP standards.
 - Valuation of immovable properties.
 - Review of useful life and residual values of all assets according to GRAPs.
 - Identification, measurement and recording of possible impairment losses.
 - Preparation of reconciliation between asset register and general ledger
 - Investigate and correct prior year errors in any.
 - Prepare appendices for the work done.
 - Any other adhoc related work.
 - Preparation of all necessary journals.
 - Provide detailed methodology applied for assessment and impairment of assets where applicable

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- Update the Infrastructure Fixed Assets Register with the above and prepare an Audit file with supporting documents for all adjustments made, including additions.
- Transfer of skills to the Municipal Officials
- Immovable asset management system

4. Maintenance of Traffic lights and streetlights within Fetakgomo-Greater Tubatse Municipality, for a period of 2 years, as and when required(a panel of two contractors)

- CIDB grading of 3EP or higher
- Wireman's licence

5. Maintenance of Highmast lights within Fetakgomo-Greater Tubatse Municipality, for a period of 2 years, as and when required(a panel of two contractors)

- CIDB grading of 3EP or higher
- Wireman's licence

6. Provision of debt collection services, for a period of 3 years, as and when required

- Proof of similar work completed or written letters of references

7. Proposal to supply FGTM with tools of trades (cellphones, tablets, modems and other related accessories) for Councillors, Magoshi and Personnel ,for a period of 2 years,as and when required

- At least two references that are not older than 5 years(similar project)
- Letters of accreditation from the original equipment manufacturers

8. Appointment of a Professional Electrical Engineering Service Provider to conduct a comprehensive feasibility study to enable the Municipality to obtain own Electricity Distribution Licence

- Experience similar to this project

Deliverables

Deliverables for this programme will cover but not limited to:

- Risk assessment report
- A proposal with the comprehensive methodology to be used.
- Single line diagram of electricity infrastructure network for proposed areas
- Electricity infrastructure assessment report
- Required fund per year for maintenance of electrical infrastructure
- Required fund for new electrical infrastructure (if required to satisfy NERSA rules)
- Required fund per year for managing resources for electricity infrastructure
- Required tools / equipment's to maintain electrical infrastructure
- Complete scope of work for NERSA application.

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EVALUATION AND ADJUDICATION CRITERIA

Bids shall be evaluated and adjudicated in accordance with the Fetakgomo-Greater Tubatse Municipality's Supply Chain Management Policy, Revised Preferential Procurement Regulations of 2017 and responsiveness to the bid documents, 80 points will be for price and 20 points will be for B-BBEE Level Contribution. Bidders must obtain a minimum score of 60% of points allocated for functionality to qualify for further evaluation for tenders.

CONDITIONS OF THE BID

1. Bid documents will be on sale for a non-refundable fee of R300.00 after the briefing sessions and on the 13th of September 2017 for tenders no FGTM/F29/17/18, FGTM/F31/17/18 and FGTM/C23/17/18 , at the Cashier's Office, Fetakgomo-Greater Tubatse Municipality, Lower Ground, 1st Kastania Street, Burgersfort, from 08H30 to 15H00 during week-days.
2. All bids will be closed and opened in public on the specified dates at **12H00** and must be fully priced, signed and sealed in an envelope appropriately marked the name of the bid proposing-for and must be deposited into the Municipal Tender Box at the Reception of the Fetakgomo-Greater Tubatse Municipality, 1st Kastania Street, Burgersfort. No late, faxed, e-mailed, telephonic or electronically-submitted bids will be accepted for consideration.
3. The municipality has no obligation to appoint any bidder and reserves the right to appoint bidders individually and /or collectively to execute the contract and negotiate further conditions and requirements with the successful bidder.
4. **In terms of the National Treasury's Regulation, no bid will be accepted from the persons in the service of the state** and bidders failing to comply with the requirements of the bid document shall be submitting non-responsive bids. The bid validity period from the closing date remains 90 working days.
5. Enquiries relating to the Bidding Procedure should be directed to Mrs LM Mohlala at 013 231 1000/1231 or email to mletsoalo@tubatse.gov.za.

NP Busane

Acting Municipal Manager

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